

# DAMA Sydney Committee Guidelines

The purpose of this document is to describe the requirements for becoming a member of the DAMA Sydney Committee.

## Background

The DAMA Sydney Committee is responsible for the ongoing operations of DAMA member events in Sydney, as well as coordinating local sponsorships and the mentoring program for local members.

DAMA Sydney holds regular monthly meetings for its members (excluding January). These meetings involve presentations from guest speakers or panel discussions on current data management topics. The DAMA Sydney Committee has responsibility for organising these events, i.e. determining topics of interest to members, arranging the venues, speakers, publicity and other administrative & financial matters (e.g. banking, sponsorship awareness, meeting check-in, member surveys, etc).

## Committee Membership Requirements

### Role

Committee members must perform a designated role. It is not possible to be a member of the Sydney Committee without having a role and associated set of duties. The standard set of roles and duties is explained [here](#).

### Committee Meeting Format

DAMA Sydney Committee meetings are held monthly in the Sydney CBD, or as otherwise agreed in advance. These are face-to-face meetings without teleconferencing capabilities. The committee meetings occur prior to each DAMA Sydney monthly meeting (typically 1 week prior). These meetings review the success of previous activities and plan/prepare for future activities.

### Committee Membership

Prior to becoming a member of the committee the applicant must:

- Be a financially current member of DAMA Australia
- Sign the DAMA-International Code of Ethics
- Sign the DAMA-International Conflict of Interest Statement
- Have participated in at least five (5) DAMA Sydney monthly meetings or other DAMA Australia city meetings in the past twelve (12) months
- Submit an application of interest for the desired position. Application can be found [here](#).

To maintain membership in the committee, a member must be an active member of the DAMA Sydney committee and the DAMA Sydney community by:

- Participating in at least 70% of the monthly committee meetings over a 12 month period
- Attending at least 50% of the DAMA Sydney monthly meetings
- Maintaining current membership of DAMA Australia